



TCX INVESTMENT MANAGEMENT COMPANY B.V. (TIM)

As manager of The Currency Exchange Fund (TCX or the Fund)

Job Title: Associate Operations

EU work permit required

Reporting Line: Chief Operating Officer.

General Description: TCX is an impact fund working in the space of development finance. The mission of the Fund is to protect borrowers in developing countries against the foreign exchange risks that arise when they borrow in currencies other than their own currency. The Fund absorbs these risks through derivative trades (swaps) in 50+ currencies, thus mitigating for itself the risks of being excessively exposed to any single currency. The capital deployed to support this activity presently exceeds USD 1 billion.

The Fund is managed by a highly motivated and diverse international team that is going through an exciting expansion phase as the demand for the Fund's products grows and its investment base broadens.

The Operations team is responsible for the financial and operational (risk) management of TIM/TCX. The Associate Operations occupies a new position within the expanding team and performs a variety of financial, compliance, control, and reporting tasks in support of its activities.

Primary Responsibilities: The Associate Operations is involved in the following work flows (the list is in no particular order):

- Processing invoices for timely approval and payment by the accounting team; monitoring accounting entries and tracking actual costs versus budgets; maintaining the associated digital and physical files; supporting the (annual) budgeting process.
- Preparing and publishing financial, portfolio management and regulatory reports using MS-Excel, PowerBI, and other platforms; extracting the required data sets from the systems using standardized or bespoke queries; resolving the data quality issues that arise.
- Supporting the preparation of unaudited and audited (annual) financial statements and disclosures; answering queries from the financial and operational auditors; keeping up to date the financial and other data in the Fund's prospectus.
- Inputting and approving client and other static data in the systems.
- Processing and approving system access requests.
- Performing periodic financial, operational and IT controls;
- Maintaining the TCX website.

Qualifications

Experience: The ideal candidate has 2-3 years of experience in a comparable function, preferably in a financial services environment.



Academic background	A university degree in finance, accounting, business, or similar.
Languages	Fluency in English is a must. Dutch language proficiency is highly desirable.
Competencies:	<p>The ideal candidate possesses the following professional and personal competencies:</p> <ul style="list-style-type: none">- Good knowledge of general accounting and financial control principles. An understanding of FX and interest rate derivatives and how they are valued and accounted for under IFRS will be a definite plus.- Good knowledge of the Microsoft 365 platform (especially MS Excel) and PowerBI.- Proven ability to manipulate and analyze/present (graph) large data sets consisting of financial and other business information.- Driven, pro-active, result-oriented, and accountable personality who meets deadlines and can multi-task flexibly and patiently.- Ability to function independently within a small team of professionals.- Detail-oriented but able to step back to anticipate needs and problems and formulate pragmatic plans that address the issues.- Excellent communication and social skills; customer-focused team-player who is comfortable developing relationships at all levels.- Affinity with TCX's mission and an interest in emerging markets.

We offer

A highly professional, diverse, and mission-driven environment.

A competitive salary with bonus potential, a pension contribution, a commuting allowance, remote working flexibility, and 30 days of paid vacation.

Contact details

Email: i.eichler@tcxfund.com

Reference: AOPS